

EMPLOYMENT APPLICATION

Progressive Staffing Solutions LLC.

71 Jean Street, Framingham, MA 01702 Tel: 617 560 0821• Email:support@myprogressivestaffingsolutions.com Web: www.myprogressivestaffingsolutions.com

| Todays Date Please Print | Applicants for employment are considered without regard to race, creed, color, religion, sex, sexual orientation, marital status, national origin, age, disability, status as a veteran, Vietnam Era Veteran, or being a member of the Reserves or National Guard. Also it is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability. | | | | |
|-----------------------------|--|--|-------------------|--|--|
| | Position Applied for | □ Home Health Aide | 🗆 Nurse Assistant | | |
| | | □ Homemaker | Other | | |
| | ☐ Advertiseme ☐ Care Center: ☐ Training Pro ☐ Progressive S | gram: taffing Solutions Employee (I | ns LLC? Name): | | |
| | Name | | | | |
| | Present Address | | | | |
| | City | State Zip | Phone () | | |
| | Social Security Number | / | Email | | |
| General Information | Are you legally abel to be employed in the United States? □ Yes □ No Proof of your eligibility and identity will be required upon employment. Have you ever filed an application with us before? □ Yes □ No If yes, give date | | | | |
| | Were you ever placed through Progressive Staffing Solutions LLC? | | | | |
| | Please list any relatives working with Progressive Staffing Solutions LLC. | | | | |
| | Name: | notify: (check one) 🗌 R | | | |
| | |) Wo | ork Tel Number () | | |

Education

| | NAME AND ADDRESS OF SCHOOL | COURSE OF STUDY | NUMBER OF YEARS COMPLETED | Diploma/ Degree |
|--------------------------|-------------------------------|--------------------|------------------------------|--------------------|
| Elementary School | | | | |
| High School | | | | |
| Undergraduate College | | | | |
| Graduate Professional | | | | |
| Other (Specify) | | | | |

Training Record

Please place a check next to any of the certificates that you have received and list the year in which you received the certificate.

Certified Home Health Aide

□ Certified Nurse Aide Assistant □ Certified Homemaker

Other _____

| Year Certified | |
|------------------|--|
| Year Certified | |
| Year Completed _ | |

Year Certified ____

Specialized Skills

Check Skills / Equipment Operated

| \Box CPR | 🗌 Hoyer lift |
|--------------|--------------------|
| Feeding tube | \Box Slide board |
| □ Catheter | 🗌 Oxygen |

| 🗆 Hospi | ce |
|--------------|----|
| 🗌 Stroke | • |
| \Box Cance | r |

□ Alzheimer's □ Parkinson's

Languages

Please indicate all languages you can speak, read and/or write. (check appropriate box)

| LANGUAGE | Speak Read | | WRITE | | |
|----------|------------------------------|------------------------------|------------------|--|--|
| | ☐ Fluent ☐ Good ☐ Fair | ☐ Fluent ☐ Good ☐ Fair | Fluent Good Fair | | |
| | ☐ Fluent ☐ Good ☐ Fair | ☐ Fluent ☐ Good ☐ Fair | FLUENT GOOD FAIR | | |
| | ☐ Fluent ☐ Good ☐ Fair | ☐ Fluent ☐ Good ☐ Fair | FLUENT GOOD FAIR | | |
| | FLUENT GOOD FAIR | ☐ Fluent ☐ Good ☐ Fair | FLUENT GOOD FAIR | | |
| | FLUENT GOOD FAIR | FLUENT GOOD FAIR | FLUENT GOOD FAIR | | |

| Employment History | Please list your most recent job. Include any | job related military service assignments and | | | |
|-----------------------------|--|--|--|--|--|
| | volunteer activities. Explain any gaps in your work history, using the space at the bottom of the page. | | | | |
| | | y we contact your current employer? we contact your previous employer? | | | |
| | Employer | Dates Employed: From to | | | |
| | Street Address | □ Hourly Rate/□ Salary: Starting Final Job Title | | | |
| | City State Zip code Telephone Number(s) | | | | |
| | | Duties | | | |
| | Reason for Leaving | | | | |
| | | Dates Employed: From to | | | |
| | Street Address | □ Hourly Rate/□ Salary: Starting Final Job Title | | | |
| | Telephone Number(s) | Supervisor | | | |
| | Reason for Leaving | | | | |
| | Employer | Dates Employed: From to | | | |
| | Street Address | □ Hourly Rate/□ Salary: Starting Final | | | |
| | City State Zip code | Supervisor | | | |
| | | Duties | | | |
| | Reason for Leaving | | | | |
| | | Dates Employed: From to to Hourly Rate/ Salary: Starting Final | | | |
| | | Job Title | | | |
| | philone | Duties | | | |
| | Reason for Leaving | | | | |
| Employment Gaps (IF ANY) | | | | | |
| | | | | | |

| lability | | | | | | | |
|-----------|---------------|---------------|-------------------|----------------|---------------|----------------|------------------------------|
| · · · · · | Are you ava | ailable to wo | rk: 🗌 I | Full Time | 🗌 Part Tim | е | |
| | On what da | te would you | u be available to | o start workin | ıg? | | |
| | Are you ava | ailable to wo | rk holidays? | □ Yes | 🗌 No | | |
| | Are you int | erested in wo | orking as a live- | in home heal | th aide? 🛛 | Yes 🗌 No | |
| | If yes, pleas | e check whic | ch days you are | available: | | | |
| | | 5 day live in | Monday throu | gh Friday onl | ly | | |
| | | 2 day live in | Saturday and S | Sunday only | | | |
| | | Both Monda | ay through Frid | ay or weeken | ds | | |
| | | Respite/Em | ergency fill-in o | only | | | |
| | Are you int | erested in wo | orking hourly ca | ases? 🗌 Yes | 🗆 No | | |
| | Please writ | e in the time | s you can work | under the da | ays you are a | vailable, e.g. | Monday 8 am to 8 pm |
| | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| | to | to | to | to | to | to | to |
| | | | | | | | |

Please read carefully before signing.

Avai

If you have any questions regarding the following statements, please ask for assistance.

It is my understanding that this employment application, or the granting of an oral interview, does not represent a contract of employment or a promise of future benefits by this company/ organization. I understand and agree that if hired, my employment will be at-will in nature and may be terminated, with or without cause, at any time, by either myself or my employer. I also understand that this written statment supersedes any and all oral representations made by agents or representative of this company/organization.

AGREEMENT: I certify that the information on this application is true, complete and correct. I hereby authorize the investigation of my past employment, education and activities and I release from all liability all persons, companies and corporations supplying such information. I understand that false answers, statements or significant omissions made by me on this form shall be sufficient cause for denial of employment or discharge.

Date ______ Signature _____

Print Name _____



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